

Position Description
NAVAJO BIRTH COHORT STUDY LIAISON
Southwest Research and Information Center

Southwest Research and Information Center (SRIC), a not-for-profit educational and scientific organization, seeks a fluent Navajo speaker living in Tuba City-Kayenta region for the full-time position of Navajo Birth Cohort Study Liaison. Minimum qualifications for this position are:

1. High school degree or GED.
2. Demonstrated experience in community education, health education, public health, nursing, women's and children's health, prenatal care and-or nutrition.
3. Strong written and verbal skills in English
4. Fluency in the Navajo language.
5. Familiarity with Navajo traditional cultural practices surrounding pregnancies and birthing.
6. Ability to work independent of daily supervision.
7. Demonstrated ability to work collaboratively with community members and professionals.
8. Demonstrated skills in word processing, Powerpoint, Excel and teleconferencing.
9. Flexibility to work some evenings and weekends attending meetings at the community level and with the research team in different locations of the Navajo Nation.
10. Valid driver's license, good driving record and proof of insurance.

Preferred qualifications for this position are:

1. Practiced in written Navajo language.
2. Certification in Navajo medical interpretation and translation.
3. College degree and-or certification of professional training in health education, nursing or public health.
4. Willingness and capability to work out of home and in a community located remote from the SRIC office in Albuquerque.
5. Residence in the western portion of the Navajo Nation, in the Tuba City-Kayenta region.

The successful applicant will work with a diverse group of public health and healthcare professionals, environmental scientists, community educators/organizers, community members and elected officials, and tribal and federal government officials to implement the Navajo Birth Cohort Study, a federally funded study investigating the effects of environmental exposures on pregnancies and birth outcomes.

Salary is commensurate with education and experience. Generous benefits package, including health insurance, offered. Minimum two-year commitment requested. Prospective applicants **MUST** send each of the following: a letter of interest, résumé or curriculum vitae, at least two English writing samples, copies of relevant certifications, and employment references to:

src.chris@earthlink.net

Deadline is Monday, February 27, 2012.

SRIC is an equal opportunity employer. Women are encouraged to apply.

Southwest Research and Information Center
PO Box 4524, Albuquerque, NM 87196-4524
www.sric.org

Duties for SRIC Navajo Birth Cohort Study Liaison

Essential:

- Live in or be willing to move to the northwestern portion of the Navajo Nation in the Tuba City to Kayenta area.
- Take and pass (free) on-line course in human subjects protection.
- Participate in regular meetings of the Navajo Birth Cohort Study (NBCS) Research Team, in person or by video conference, as directed by the NBCS Principal Investigator (PI) or SRIC co-investigator.
- Stay in routine contact (by phone, email or text) with SRIC supervisor; communicate frequently with PI (at University of New Mexico).
- Participate in all trainings sponsored by the Research Team in informed consent, survey administration, environmental sampling, biological sample collection and preservation, cultural competencies and other relevant topics.
- Serve as a regional coordinator for trainings, conferences, meetings and field work.
- Coordinate and conduct wide public education and outreach, in collaboration with other participating agencies, to recruit and enroll Native American women to the Study.
- Administer eligibility screening instrument to women expressing interest in enrolling in the Study.
- Become practiced in and administer informed consents to women enrolling in the Study.
- Represent and speak for the Research Team at community meetings and conferences, including reports to Chapter Governments, Agency Councils, regional Health Boards, Navajo Area Indian Health Board, Navajo Nation Human Research Review Board, Navajo Nation Council, and various agencies of the Navajo Nation Executive Branch.
- As directed by the PI or co-I, collaborate with staff of the Navajo Nation Division of Health (NNDOH), Navajo Area Indian Health Service (NAIHS) and Tuba City Regional Health Care Corporation to monitor field and clinical staff hired to carry out exposure assessments, prenatal and post-birth follow-ups, nutrition assessments and child development assessments of the Study.
- Complete and file bi-weekly activity reports with co-I.
- Periodically travel to Albuquerque to participate in SRIC staff meetings and organizational activities.

As needed:

- Become practiced in administering intake surveys to mother and father, in their homes or in a clinical setting.
- Fill in as needed with other Study staff to conduct in-home environmental assessments and post-birth child developmental assessments.

Critical Skills:

- Have good coordination and people skills.
- Work well in a diverse team of community members, healthcare providers, scientists and agency administrators.
- Be self-directed and require little day-to-day supervision.
- Have appreciation for participant confidentiality, willingness to comply with human research and patient privacy requirements, and respect for traditional cultural practices.
- Willingly follow the research protocol with attention to detail and integrity of data.